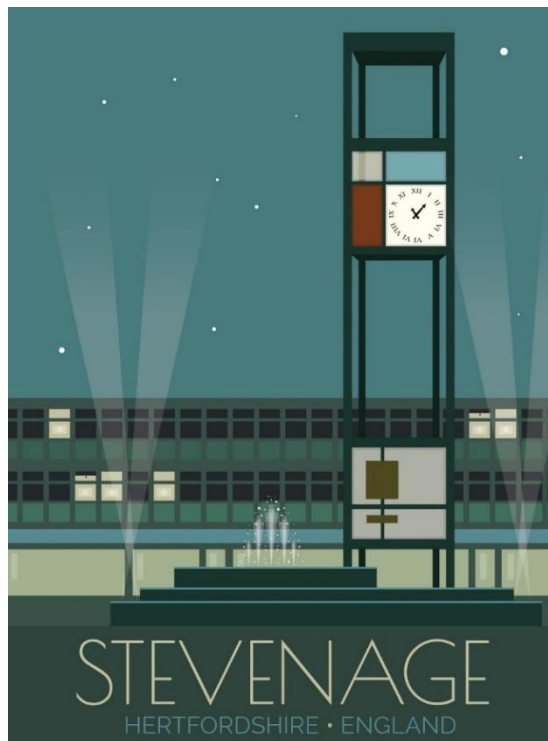


Strategic Plan 2023-2024



Delivering Special Provision Locally



DSPL2

Supporting children, young people,
families and schools in Stevenage
and surrounding villages.

***Our
children,
our area***



website: <https://www.stevenagedspl.org.uk/>

- Introduction
- Context
- **Leadership**
Supporting mainstream
schools with SEND pupils
- **SEND Lead**
- **Strategic Developments**
SEMH
- **Local Initiatives**
Transitions
EBSA

Summer Term 2023 Updates

Autumn Term 2023 Updates



DSPL2 Strategic Plan 2023-2024

SEND strategy Ambitions

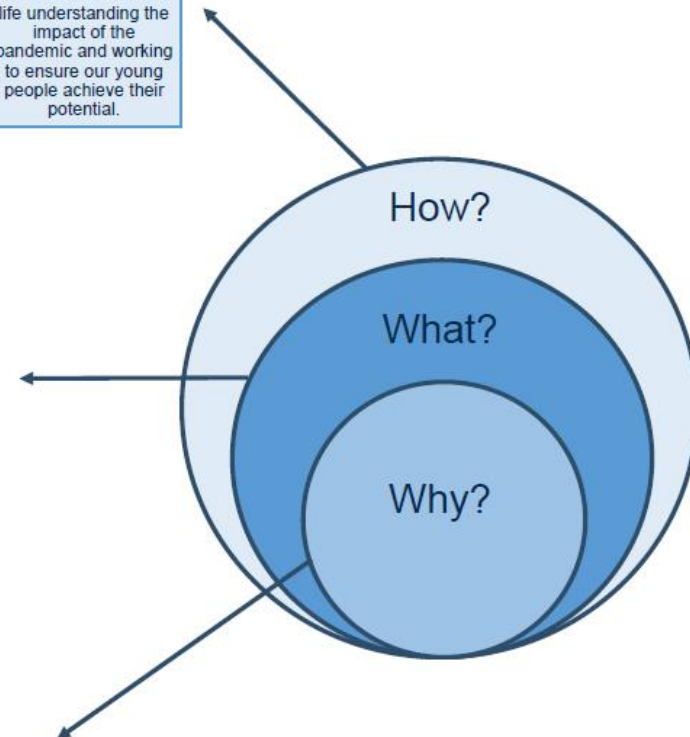
Tailoring	Enabling	Provision	Collaborating	Succeeding
Personalisation: Plan and deliver services that are flexible and respect individual wishes and meet individual needs	Workforce (Network): Continue to develop a skilled, learning workforce that strives for excellence and staff are proud of their own achievements and celebrate those of others.	Supporting: Providing sufficient and appropriate provision in Hertfordshire and within their community to meet CYP's wishes and meet individual needs.	Partnership: Working in partnership with other organisations to deliver the right services at the right time to prevent problems escalating.	Outcomes: Supporting all CYP with SEND to achieve success in all areas of life understanding the impact of the pandemic and working to ensure our young people achieve their potential.

DSPL2 Priorities



County priorities for DSPLs

- Supporting mainstream schools and settings with SEND pupils
- Young people awaiting a special school place
- Young people with social, emotional, mental health needs
- Emotional based school avoidance
- Young people out of school/EHE/Missing from education/exclusions
- Young people on reduced/part time timetables





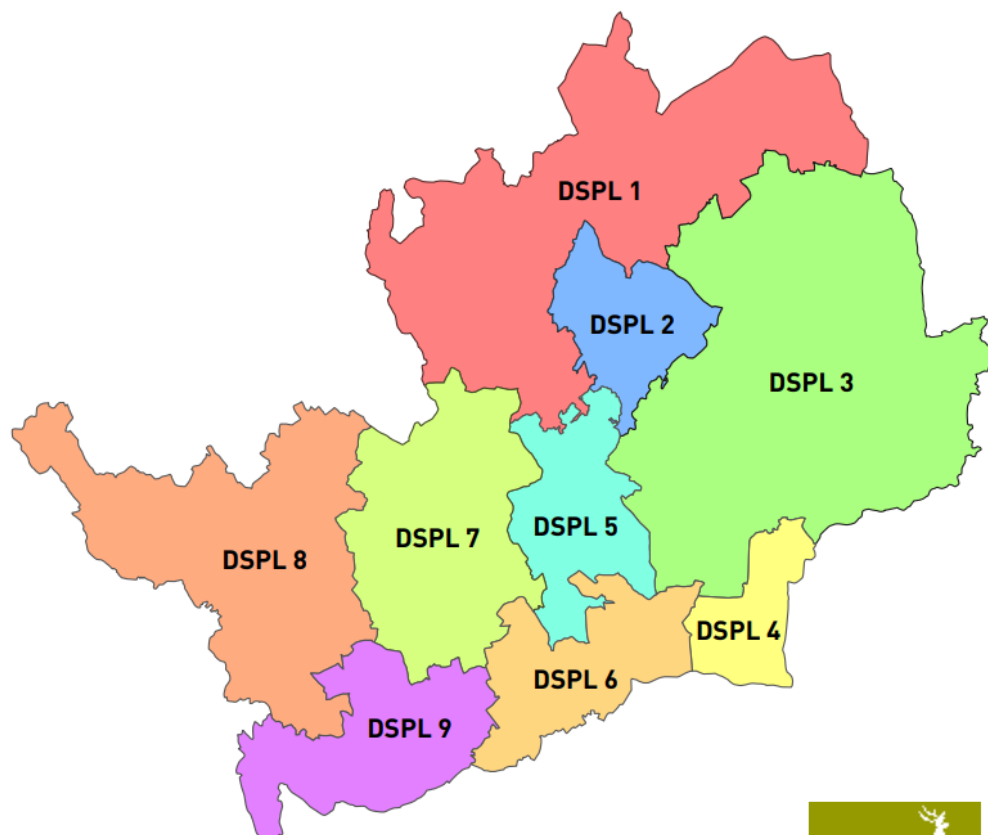
DSPL2 Context

DSPL 2

Stevenage

All Saints Church of England Voluntary Aided Primary School, Datchworth
Almond Hill Junior School
Ashtree Primary School and Nursery
Aston St Mary's Church of England Aided Primary School
Barclay School
Barnwell School
Bedwell Primary School
Benington Church of England Primary School
Broom Barns Community Primary School
Camps Hill Primary School
Fairlands Primary School
Featherstone Wood Primary School
Giles Junior School
Graveley Primary School
Greenside School
Knebworth Primary and Nursery School
Larwood School
Letchmore Infants' and Nursery School
Lodge Farm Primary School
Longmeadow Primary School
Lonsdale School
Marriotts School
Martins Wood Primary School
Moss Bury Primary School and Nursery
Peartree Spring Primary School
Peartree Way Nursery School
Roebuck Academy
Round Diamond Primary School
Saint Vincent de Paul Catholic Primary School
Shephalbury Park Primary School
St Margaret Clitherow Roman Catholic Primary School
St Nicholas CoE (VA) Primary School and Nursery
Stevenage Education Support Centre
The Giles Infant and Nursery School
The John Henry Newman Catholic School
The Leys Primary and Nursery School
The Nobel School
The Thomas Alleyne School
The Valley School
Trotts Hill Primary and Nursery School
Walkern Primary School
Woolenwick Infant and Nursery School
Woolenwick Junior School

Which is your DSPL Area? DSPL Areas and Lead Schools



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Contains Ordnance Survey data © Crown copyright and database right 2013





What are the key issues in your DSPL area?	What do you want to achieve?	How will you know you have achieved this?	What will you do, and what resources will you use to achieve this?
Leadership: To ensure that the needs of CYP with SEND are met as locally as possible with parents, schools, settings and services working in co-production to make effective use of available resources			
Supporting mainstream schools and settings with SEND pupils.	Connecting SEND services with mainstream colleagues.	School colleagues have access to information about updates and developments and resources to be able to support their colleagues and our CYP and their families.	DSPL2 manager, SEND lead and/or HT will: <ul style="list-style-type: none">➤ Network with other DSPL areas.➤ Attend DSPL strategic planning meetings.➤ Attend half termly leads meetings.➤ Attend monthly managers meetings.➤ Prepare a weekly mailshot for HT's and SENCo's.➤ Produce a termly newsletter for professionals.➤ Facilitate EPS consultations for DSPL2 settings.➤ Finance SLCN and Autism training venue for DSPL 2 schools. (PDA, Social stories, puberty, early years etc)➤ EHC coordinators half termly meetings.➤ Partnership work with EMWie



			<ul style="list-style-type: none">➤ Attend NH&S solutions group.➤ Partnership work with CYP therapies service. (Nicola Spray)➤ Support the roll out of VSEND, including participation in the delivery of training.➤ Co chair the Early Years mental Health and Well Being Group half termly.➤ Participate in Pathways meetings.
<p>Summer Term 2023 Updates:</p> <ul style="list-style-type: none">• Weekly mailshots have been updated and will now be added to the website weekly.• Summer term newsletter provided for school colleagues.• DSPL2 manager facilitated 9 dates of EP consultations (including managing communications, documents and hosting online consultations) for 33 schools across DSPL2.• DSPL2 funded the venue for 12 SLCN and autism training sessions in partnership with DSPL1.• DSPL2 manager jointly delivered VSEND training and DSPL2 has hosted a Setting readiness support session for SENCOs: currently: 27/31 primary settings have attended training, 5/6 secondary settings have attended training. <p>ACTION: NM to find out if special settings should attend training. ACTION: NM to contact 5 schools have completed a number of pupil profiles to become DSPL2 VSEND expert schools to support the participation of other schools.</p>			
<p>Autumn Term 2023 Updates:</p> <ul style="list-style-type: none">• All training added to calendar on website. Website is current and relevant.• VSEND experts established and will support the delivery of VSEND refresher training and provide peer support.• DSPL2 manager has provided bespoke case work in response to parent support/school support.• EHCCo meeting cycle established and data collections set up with SENCOs to support improved communication around SEND processes.			
Creating opportunities for DSPL2 colleagues to work together through the DSPL2 annual conference.	To support DSPL2 colleagues by hosting a conference that delivers high quality CPD as well as networking opportunities.	Colleagues will provide positive feedback from the conference. Colleagues will be able to utilise learning from the conference	➤ Conference theme will be co-produced with local school colleagues.



		within their schools to meet the needs of CYP with SEND.	<ul style="list-style-type: none"> ➤ A variety of training providers will be sourced and shared with DSPL2 Board to agree a booking. ➤ Conference to be advertised and booked on Eventbrite. ➤ Feedback to be collated and shared following the event to inform future planning.
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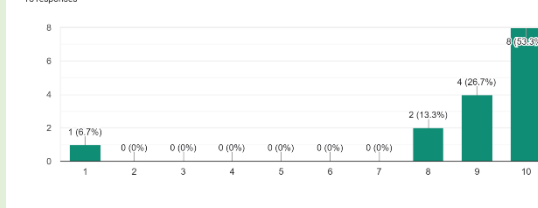
Summer Term 2023 Updates:

Conference: Thursday 15th June 2023 Recovery and Resilience in school.

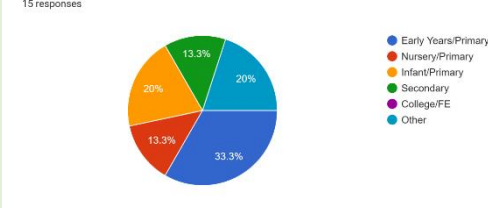
40 colleagues attended the conference, including head teachers. Feedback:

“The information was extremely interesting. I will look at the resources on the KCA website and share with colleagues”.

Please tell us how useful you found the conference (1-10 excellent)
15 responses



Please select your setting type:
15 responses

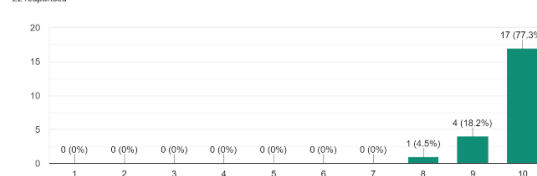


Support Worker's Conference: Friday 23rd June 2023 Emotions and Feelings.

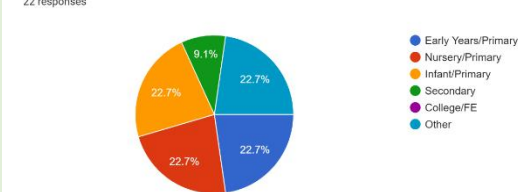
37 colleagues attended the conference.
Feedback:

“The speaker was brilliant, I have lots of ideas and strategies to help with emotional literacy”.

Please tell us how useful you found the conference (1-10 excellent)
22 responses



Please select your setting type:
22 responses





Strategic Development Plan 2023 – 2024

Number of CYP not in education, employment or training post 16	<p>To work in partnership with DSPL2 colleagues towards reducing the number of CYP not in education, employment or training.</p> <p>To provide one to one targeted support for individual CYP identified as vulnerable to become NEET Post 16.</p>	<p>The number of CYP NEET in year 12 and year 13 in September 2023 is fewer than 64.</p> <p>The number of CYP supported by the Pre-Apprenticeship Programme will increase to more than 6.</p> <p>DSPL2 Support Worker will have a case load which includes Year 12 CYP who are engaged with education, employment or training.</p> <p>Referral CYP will be tracked throughout year 12 and will be supported to remain in education, employment or training.</p>	<p>DSPL2 will continue to fund the Pre-Apprenticeship Programme delivered by Barnwell School 2023-2024.</p> <p>NM will promote the Pre-Apprenticeship programme across DSPL2 secondary schools. (Behaviour Leads and Heads of Year 11)</p> <p>DSPL2/Barnwell will agree a new Service Level Agreement to include monitoring arrangements.</p> <p>Recruit a DSPL2 Support Worker.</p> <p>To agree a referral criteria, job description and offer description for local schools to referral to DSPL2 Support Worker.</p>
<p>Summer Term 2023 Updates:</p> <ul style="list-style-type: none">Funding has been agreed by DSPL2 Board for 2023-2024 cycle.Service Level Agreement has been agreed and signed with Barnwell. Barnwell will provide termly updates about participation and progress within the programme.DSPL2 support worker has been recruited.			



Autumn Term 2023 Updates:

- DSPL2 Board/NM monitoring engagement with Pre Apprenticeship Programme. It has promoted in newsletter, mailshots, secondary behaviour leads meetings, SENCo meetings. Rising number of NEET within Stevenage. (Increase from 2.87% 11/22 to 3.90% 11/23)
- DSPL2 manager is exploring alternative/additional support for Post 16 transition.

Local High Needs Funding	<p>To be able to fund appropriate applications to support CYP:</p> <ul style="list-style-type: none"> • new to the education system • life changing event • new to the Hertfordshire • needs which are at targeted+ or above • needs short term funding to access school 	<p>DSPL2 LHNF budget is managed robustly to ensure no over-spend, appropriate applications can be funded and LHNF trends are analysed to inform future planning.</p>	<p>Organise and chair panels, report spreadsheet and inform settings about decisions.</p> <p>Explore using Google Forms/MS forms to support panel to prepare for meetings.</p> <p>Monitor main presenting need/year group. Requested support from applications.</p> <p>Share LHNF analysis with DSPL2 Board/LHNF Panels and school colleagues to plan targeted support.</p> <p>To share information with all settings so that they are able to engage with LHNF processes, panels and applications.</p>
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Summer Term 2023 Updates:

- Google forms is being used in advance of the panel to share feedback about applications and identify applications for discussion at panel.
- Monitoring feedback shared with DSPL2 Board and LNHF panel.
- Year group will be added to the monitoring for this year.

Autumn Term 2023 Updates:

- Clarification for LHNF panel has been sought from EY team about EY funding.
- EY lead will share EY funding update at EY SENCO networking event on 30/1/24.
- LHNF monitoring review forms have been collected from all schools who received funding



Strategic Development Plan 2023 – 2024

CYP out of school/EHE/missing from education/exclusions. CYP awaiting a special school place.	Autumn 2022 data (from dashboard) EHE: 8 (with EHCPs) Out of school: 4 (with EHCPs) <i>Not significantly different to other DSPLs</i>	118	Requests for EHC plans	Support LA Pathway meetings.
		67	Agreed EHC assessments	
		15	Permanent exclusions notified	
		7	Permanent exclusions registered	
		51	Reduced timetables	
		434	Total mainstream EHCP levels	
		113	Newly issued EHC plans	
		1160	Total EHC plans	
		8	Elective home education - EHCPs	
		4	Out of school - EHCPs	
		No data	Awaiting specialist provision	
		5	SEN registered appeals	
		<i>Significantly higher than other DSPLs.</i> <i>Significantly lower than other DSPLs.</i>		
Access to accurate and relevant data to identify need/trends across DSPL2	To understand the needs across DSPL2 schools in order to target/plan support.	Termly data capture is received from DSPL2 schools. Termly data capture informs DSPL2 planning.		Proposal shared with DSPL2 HT's. Proposal shared with DSPL2 Board. Planning meeting with Chair of local HT group to look at data points and efficient collection methods. Data capture to begin autumn 2023.
Summer Term 2023 Updates:				

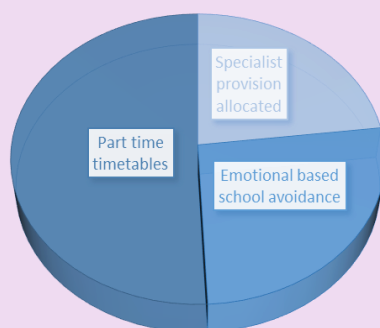


- Google docs has been explored, but requires colleagues to have a google account and this might be a barrier.
- A simple excel spreadsheet will be sent before October half term for the first data capture.

Autumn Term 2023 Updates:

- First data capture response 17/30 primary schools returned data.
- NM met with secondary HTs to discuss data capture and all have agreed to participate in next round.

DSPL2 PRIORITY AREA OF NEED
AUTUMN 2023



Actions from data:

1. Schools (3) and (12) both have children allocated special provision on roll and have also taken children onto roll through fair access. These schools should have access to additional support. NM to raise at ISL managers meeting.
2. DSPL2 EBSA support worker to facilitate training for primary colleagues in response to growing EBSA need in primary schools.
3. DSPL2 manager to work with SENDIAGOs to support schools with a significant number of children with part time timetables. NM to explore part time timetable portal to identify main presenting need around reduced timetables within DSPL2 to prioritise support.

To increase awareness of DPSL2 Local Offer



To have a relevant and accessible website which is regularly updated and reflects the support offered within DSPL2.

To create a DSPL2 presence through social media.

To utilise Eventbrite to organise and promote DSPL2 events.

To review and update current website to ensure information is current and relevant.

To explore the creation of a new website using a new web designer; in partnership with two other DSPL's who are also commissioning new websites.

DSPL2 is marketed well and stakeholders are aware of the projects and services we offer. Parents are aware of DSPL2 and use the website and social media to support their CYP with SEND. Parents attend training and feedback is positive.

Cost: 3 hours of web designers training time.

Financial investment in creating a new website and training time for the DSPL2



			team. To update the website regularly to ensure the local offer informs parents and professionals about training and events taking place locally. DSPL2 contact details will be easily accessible for parents and professionals.
Summer Term 2023 Updates: <ul style="list-style-type: none"> Juniper has been commissioned in partnership with DSPL9 to share some of the initial set up costs. All DSPL2 team are involved in website creation and updates. New DSPL2 logo has been agreed with Stevenage Borough Council and the artist who has been commissioned at no cost to DSPL2. Weekly newsletter for school colleagues has been rebranded. 			
Autumn Term 2023 Updates: <ul style="list-style-type: none"> New website is updated regularly :https://www.stevenagedspl.org.uk/ Eventbrite is being used to facilitate bookings for events: https://www.eventbrite.co.uk/o/delivering-special-provision-locally-area-2-70688690163 			
SEND Lead			
Developing a network of shared practice to improve local provision.	Supporting SENCo's and other colleagues to work together to support CYP to make progress.	<p>Increased number of SENCo's engaging with DSPL2 support offer.</p> <p>Skill sharing will disseminate good practise across DSPL2 schools.</p> <p>DSPL2 colleagues will have a support network across DSPL2 schools.</p> <p>Increased number of SENCo's are able to identify and build on areas of strength through the Benchmarking and planning tool:</p>	<ul style="list-style-type: none"> ➤ Fund termly HFL SEND Briefings. ➤ Coordinate half termly SENCO Forums. ➤ Host half termly SENCo drop in sessions. ➤ Coordinate/lead CPD meetings and training in response to identified local need and local/county priorities. ➤ Facilitate skills sharing by identifying areas of good practise and promoting this within other schools.(SEND transition



		5 schools in DSPL2 participated 2022. SENCOs can also identify areas for development and feel confident in accessing any support.	session/SEND benchmarking and planning/VSEND)
Summer Term 2023 Updates: <ul style="list-style-type: none"> Benchmarking and planning tool engagement from DSPL2 SENCOs increased from 5 to 18. (16 primary, 1 secondary, 1 ESC) DSPL2 workshops were hosted in the summer term “cognition and learning” for all phases. SEND briefings took place. Two SENCo forums were hosted in the summer term. 			
Autumn Term 2023 Updates: <ul style="list-style-type: none"> EYS SENCO forums have been established. EYS network event has been arranged for 30.01.24 SENCO forums will be hosted by different schools to try to increase engagement. DSPL2 workshop “when he adults change, everything changes” had excellent attendance. We are looking at how we can extend this support for our school colleagues. DSPL2 manager has led peer supervision sessions and EBSA training for school colleagues. To explore the opportunity of commissioning EP consultations for schools within DSPL2. 			
Increase capacity and confidence in schools to meet the SEND needs of CYP.	<p>To develop an annual calendar of DSPL2 events.</p> <p>To make best use of local resources to build capacity within our schools to meet the needs of our children.</p>	<p>VSEND training is completed by the majority of DSPL2 schools. (Currently 64%)</p> <p>VSEND setting readiness is completed by the majority of DSPL2 schools. (currently 11 schools)</p> <p>VSEND is piloted with 3 CYP by September 2023 in the majority of schools.</p>	<ul style="list-style-type: none"> ➤ Participate in the roll out and maintenance of VSEND training. ➤ To set up SENCo clusters to support the completion of setting readiness and begin to identify pupils for pilot. ➤ To support the delivery of training for DSPL2 schools who have not yet accessed it.



		DSPL2 events are advertised on Eventbrite and engagement is high and feedback is positive.	
<p>Summer Term 2023 Updates:</p> <ul style="list-style-type: none"> Annual calendar has been produced and shared with school colleagues. (appendix 1) VSEND training has been completed by 86% (31/36) of DSPL2 schools. (Excluding special schools) Setting readiness has been completed by 19 schools. 6 schools are using VSEND to develop SEND provision including pupil profiles. <p>NEXT steps: Establish “VSEND expert” SENCOs who will be able to support other SENCOs to use VSEND in a valuable way in their schools.</p>			
<p>Autumn Term 2023 Updates:</p> <ul style="list-style-type: none"> 36/39 schools in DSPL2 have accessed the training. VSEND experts have been recruited and will support the delivery of the refresher training and provided 1:1 peer support. DSPL2 refresher training will be delivered by DSPL2 manager and VSEND experts: 7th February 2024 			
Behaviour and social, emotional and mental health needs in EYS, KS1 and KS2.	Increased awareness, skills and confidence amongst staff to support CYP with SEMH through liaison with DSPL2 Behaviour service.	<p>Transparency and access to provision for behaviour support services.</p> <p>DSPL2 colleagues are trained in de-escalation.</p> <p>Schools are able to refer for support and understand the process.</p> <p>Reduction in number of Permanent exclusions across DSPL2 from 14. (11 Secondary, 3 Primary)</p> <p>Reduction in number of part time timetables from 54. (25 Secondary, 19 Primary)</p>	<p>DSPL2 Behaviour Board will offer a service to all schools where CYP are referred and flagged as “at risk”. CYP are supported through a tiered approach:</p> <p>Tier 2: systemic school to school support from four hub schools.</p> <p>Tier 3: Individual support from Larwood Outreach aims to reduce the risk of PEX and decrease P/T timetables.</p> <p>Tier 4: The Willow Centre; a holistic short term intervention aimed at helping CYP to develop strategies to support them to access their mainstream classroom. Advice and mentoring to be offered to school staff.</p>



Strategic Development Plan 2023 – 2024

Increased demand to meet SEND needs in mainstream settings.	To share expertise from specialist provision with mainstream school colleagues.	Schools are able to access support from: Greenside Outreach Larwood Outreach The needs of CYP with SEMH are supported through outreach services. The Behaviour service shows a reduction in PEX in DSPL2 from 3 in KS1 and 2.	<ul style="list-style-type: none"> ➤ Actively engage and promote access to specialist Outreach services already within DSPL2. ➤ To monitor Greenside Outreach provision. ➤ To work in coordination with Tier 2 (Larwood Outreach) to meet the needs of CYP with SEMH in mainstream Primary schools. ➤ Liaison with Larwood to offer training to DSPL2 school staff and parents.
Strategic Development			
Social, emotional and mental health needs across all phases. SEMH is the biggest presenting SEN area of need with DSPL2 schools. (27% of all SEND is SEMH).	To support CYP with MH needs to access 1:1 therapeutic support to reduce the impact of: <ul style="list-style-type: none"> ▪ early childhood trauma ▪ Divorce/separation ▪ Abuse ▪ Anxiety ▪ Grief ▪ Peer relationships ▪ Low mood ▪ Domestic violence 	Referrals from settings are triaged and support identified for CYP with MH needs. All DSPL2 schools will know about the DSPL2 funded offer of therapeutic support through NESSie and understand how to make a referral. Feedback demonstrates positive outcomes post therapy.	<ul style="list-style-type: none"> ➤ Commission NESSie via SLA 2023-2024, for 4 days of therapy each week across DSPL2 schools. ➤ Work in partnership with NESSie to triage and prioritise referrals. ➤ To work in partnership with NESSie therapists to provide half termly Solution Circles. ➤ To work in partnership with NESSie to deliver 6/7 transition support. ➤ To work in partnership with NESSie CEO to provide bespoke systemic support for priority schools. ➤ Review SLA summer 2024.
	Summer Term 2023 Updates: <ul style="list-style-type: none"> • To explore alternative ways for DSPL2 schools to access therapeutic support. 		



Strategic Development Plan 2023 – 2024

Financial analysis of NESSie support in DSPL2: September 2022-March 2023

	Number of CYP supported	Number of schools supported	Number of sessions	Cost
Autumn term 2022: September-December	26 Average of 2 children each day Average cost: £416 per child	16	142 Average 3 sessions each day Average cost: £113 per session	£16,000
Spring term 2023: January-March	19 Average of 2 children each day Average cost: £842 per child	12	57 Average 1 session each day Average cost: £281 per session	£16,000
Summer term 2023:	28 Average of 3 children each day Average cost: £571 per child	16	131 Average 3 sessions each day Average cost: £122 per session	£16,000

Total annual cost £48,000 (£16,000 per term)

4 days of support each week x 12 weeks each term. (£333 per day)

In addition to 1:1 support:

- 6 solution circle meetings (12 hours)
- 6/7 transition support

Autumn Term 2023 Updates:

- To explore alternative/additional ways for DSPL2 schools to access therapeutic support.



Strategic Development Plan 2023 – 2024

	<ul style="list-style-type: none"> • To provide information for DSPL2 board about cost and capacity implications for DSPL2 to engage with Digital therapies. • To develop a set of referral criteria and a process for referrals to an additional online therapeutic service. • To market a new service to schools and evaluate the impact of a possible pilot of commissioned online therapeutic support. 		
	<p>To support CYP with SEMH in our Secondary schools to access SOHKs:</p> <ul style="list-style-type: none"> ▪ Classroom base personal development ▪ On the pitch personal development ▪ 1:1 mentoring 	<p>Feedback from teachers shows increased engagement in lessons, reduced exclusions and improved attendance for CYP involved in the programme. 109 CYP are currently supported. Currently 48.4% of all Secondary suspensions are CYP with SEMH needs.</p>	<ul style="list-style-type: none"> ➢ Commission SOHKs via SLA 2023-2024, for 1 day of support for 3 of 6 of our secondary schools. ➢ Review progress termly with SOHKs and our schools. ➢ Update DSPL2 Board termly. ➢ Review SLA summer 2024.
	<p>Summer Term 2023 Updates: SOHKs SLA has been renegotiated: annual contract is now £10,000, support into 2 secondary schools.</p>		
	<p>To build skills, knowledge and confidence of colleagues to support CYP with SEMH in our schools. To build skills, knowledge and confidence of colleagues to support CYP with SEMH in our schools.</p>	<p>Increased participation in Solution Circles throughout 2023-2024. Professional commitment to the circle is maintained each half term. (DSPL2 team, Primary behaviour service, NESSie, Inclusion team, ESC colleagues, Larwood, SEND Implementation Support Officers) Feedback from solution circles demonstrates positive impact of a supportive process. DSPL2 stakeholders are aware of the support available through solution circles.</p>	<ul style="list-style-type: none"> ➢ Secure a team of professionals to deliver solution circles half termly. ➢ To lead the solution circles, including advertising, bookings and facilitating the sessions. ➢ To develop an effective and efficient system for evaluating impact.



Strategic Development Plan 2023 – 2024

		Summer Term 2023 Updates: <ul style="list-style-type: none">• All dates are advertised on Eventbrite.• Feedback form has been agreed for autumn 2023• New team has been confirmed for 2023-2024. (see Appendix 2)	
		Autumn Term Updates 2023: <ul style="list-style-type: none">• To build on the success of solution circles we are working in partnership with Stevenage ESC to take solution circles out to our secondary schools.	
		Increased participation in DSPL2 Workshops. Workshops are coproduced with stakeholders and respond to local identified needs. Feedback from workshops demonstrates practical impact for school colleagues who are supporting CYP with SEMH needs.	<ul style="list-style-type: none">➤ Set dates in annual calendar 2023-2024.➤ Share planning with behaviour leads/SENCOs.➤ Plan, advertise and deliver 6 twilight workshops in response to local need. (exploring PACE and PDA)➤ To develop an effective and efficient system for evaluating impact. <p>2022-2023 offer:</p> <ol style="list-style-type: none">1. Support in Early Years2. 6/7 Transition3. Teaching through time in not time out.4. SEND benchmarking and planning tool5. Cognition and learning (primary/secondary)6. Cognition and learning (special)
		Autumn Term Update 2024: <ul style="list-style-type: none">• Workshop 1 EBSA• Workshop 2 When the adults change everything changes	



Strategic Development Plan 2023 – 2024

	To support all DSPL2 schools to use ethos of Hertfordshire Steps in their practice.	<p>Reduction in PEX, suspensions and part time timetables in DSPL2.</p> <ul style="list-style-type: none">▪ PEX notified 15▪ PEX registered 7▪ Reduced TT 51 <p><i>Data from Spring term school census</i></p> <p>Increase the number of schools in DSPL2 that are working therapeutically or are Steps trained.</p> <p>Currently, 28 schools in DSPL2 are Steps trained.</p> <p>21/28 primary schools 1/6 Secondary schools 6/6 special schools</p>	<p>To work in partnership with The Willow Centre to share experiences of working therapeutically to support CYP with SEMH needs.</p> <p>To facilitate training for DSPL2 colleagues around a variety of aspects of Hertfordshire Steps ethos.</p>
	To Support all DSPL2 schools to explore therapeutic ways of working with CYP.	Increased number of schools across DSPL2 working therapeutically.	<p>Conference: Thursday 15th June 2023 Recovery and Resilience in school.</p> <p>This conference will enable us to understand what recovery looks like for children, for parents, for colleagues, and for ourselves.</p> <p>The balance between reason and compassion in a time of collective trauma</p> <ul style="list-style-type: none">• How trauma-recovery-informed practice promotes recovery• Compassion fatigue – What is it? What helps?• Moral injury – What is it? What helps?• Secondary traumatic stress – What is it? What helps?• Indicators of secondary stress



			<ul style="list-style-type: none">• Developing disorder: persistent changes in function, and changes in the whole network• Key factors in managing secondary traumatic stress and preventing disorder• Training, support, supervision, self-care: your own experience• Using the secondary stress discussion checklist• What does recovery look like? – The nine outcomes of recovery• Using the trauma recovery discussion checklist – with children, with parents, with colleagues and in reflecting on our own daily journey of recovery <p>Support Worker's Conference :Friday 23rd June 2023 Emotions and Feelings</p> <p>This conference will enable us to understand the principles of emotional literacy.</p> <p>For support staff working with children and young people in our schools. To look at the important elements of developing children and young people's emotional vocabulary, emotional literacy, and emotional agency. It will help us to analyse emotional literacy packages to maximise children and young people's overall emotional intelligence</p>
	To ensure ELSA programme is utilised by DSPL2 schools.	All 14 places are filled with DSPL2 schools, with SLT commitment. Each session has a host school and is attended by all 14 participating schools.	<ul style="list-style-type: none">➤ Promote the programme across DSPL2 schools.➤ Liaise with EPS to arrange venues and agree contracts with schools SLT.



		Supervision is coordinated for 2023-2024. DSPL2 trained schools are delivering ELSA programme to support CYP to develop Emotional Literacy.	<ul style="list-style-type: none"> ➤ Host SLT/ELSA introduction sessions. ➤ Maintain regular contact with EPS to support the delivery of the programme within DSPL2.
Local SEND Initiatives			
6/7 Transition The pilot received 187 referrals from 22 schools (out of 29 possible schools). All of the referrals were reviewed at triage panel and 7 services have been involved in providing support. <i>(DSPL2 have a 6/7 Transition Action Plan which supports the development of the strategic plan)</i>	To develop a transition package which supports CYP with high needs to make a successful transition from primary school to secondary school.	2023 programme is established by transition team and ready to be actioned from January 2023. Support is provided for children who are vulnerable through 6/7 transition. A sustainable model of transition support is created within DSPL2. 2023 transition offer includes staff development and SEND support. Evaluation data shows programme has successfully provided support.	<ul style="list-style-type: none"> ➤ DSPL2 transition team to collate evaluation data. (DSPL2 manager to produce overview) ➤ Transition team look at what that evaluation data tells us about the programme. ➤ Transition team and school colleagues meet to look at what has worked well and what changes we could make to develop the package. ➤ Agree/establish target group who are vulnerable through 6/7 transition. ➤ Review/expand the DSPL2 6/7 transition team. ➤ Develop an approach which utilises all support services. ➤ Agree funding arrangement between DSPL2 Board and Stevenage ESC ➤ Develop an electronic evaluation form. ➤ Agree a timeline with DSPL2 transition team to implement plan. (see For Discussing document) 1. SEND Offer:



			<p>Wednesday 29th March 2023: SENCO Transition Skill Share</p> <p>The key objectives of the transition morning will be:</p> <p>To provide an opportunity for SENCo's and Year 6 staff to meet with other Primary colleagues to share information about the transition needs of children with Special Educational Needs.</p> <p>To learn from colleagues about planning around children's transition needs.</p> <p>2. Staff Development offer:</p> <p>Wednesday 22nd March 2023 9-2pm (online) Secondary Transition Busting the Myths Workshop</p> <p>The key objectives of the session will be:</p> <ul style="list-style-type: none">• To consider the challenges of 6/7 transition.• To think about strategies to support young people to make a smooth transition.• To think the language environment.• To reflect on sensory difficulties.• To listen to young people's views about transition.• To explore some ways we can prepare for transition.• To provide an opportunity to share good practice. <p>3. Development of the transition team:</p> <p>To maintain connections with MHST, NESSie, Larwood, The Willow Centre, Greenside, MCR Pathways.</p>
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			To explore DSPL2 recruitment.														
Summer Term 2023 Updates: 2022-2023: <ul style="list-style-type: none">• Transition programme received 138 referrals.• Referrals were received from 25/28 schools who could refer.• 94 CYP were provided with support.• 8 services have been involved in providing support.• SENCO support session took place 7/2/22• Referral form was updated to support allocation of appropriate support.• Meet the team event held in the Oak Suite. 2022-2023 Tracking data <table><tr><th></th><th>Number of referred CYP</th></tr><tr><td>EHCP</td><td>17</td></tr><tr><td>Boys</td><td>88</td></tr><tr><td>Girls</td><td>50</td></tr><tr><td>CLA</td><td>3</td></tr><tr><td>Working with other agencies</td><td>96</td></tr><tr><td>Previously supported by members of the transition team.</td><td>11</td></tr></table>					Number of referred CYP	EHCP	17	Boys	88	Girls	50	CLA	3	Working with other agencies	96	Previously supported by members of the transition team.	11
	Number of referred CYP																
EHCP	17																
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Girls	50																
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Previously supported by members of the transition team.	11																



- CYP evaluations highlight that across 11 area of common worry, there was a significant increase in having no worries and a reduction in the frequency or severity of worry in all other areas.
- Referral data highlights that the biggest are of SEND need among referred CYP continues to be SEMH (78).
- Autism in the second largest area of need in referred CYP (33)
- Anxiety in the main presenting need for 87 referred CYP.

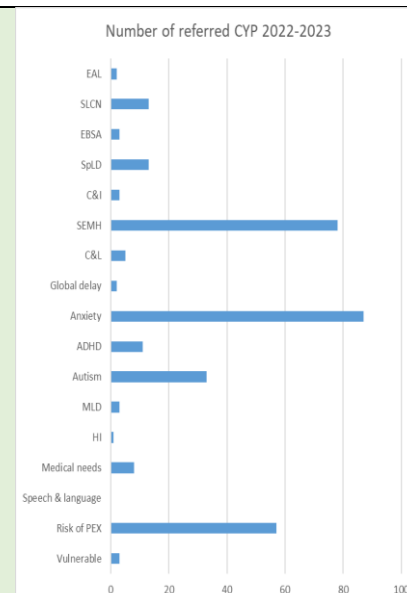
Next Steps:

To establish school clusters so that the transition team can support more parents to be able to support their CYP.
2023-2024 transition plan agreed with transition team.(see appendix 3)

New for 2023-2024

ACTIONS from 2022-2023 evaluations:

- Add SENCo session
- Add Parent support session
- Add Transition team skill share



Autumn Term 2023 updates:

- Parent support cluster sessions arranged. To be hosted in 4 primary schools delivered by SLC & A team. DSPL2 facilitating this.
- SENCO/LSP/DSPL2 partnership work to agree a SEND transition document that will support all young people with EHCPs to plan and track transition support.
- DSPL2 to facilitate a 6/7 transition day where parents can meet year 7 leads, supported by primary SENCOs.

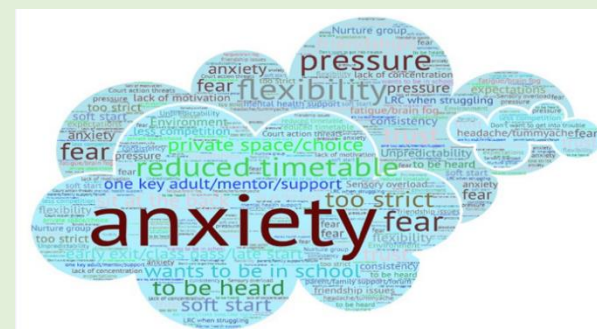
EYS Transition	To provide an opportunity for school staff to meet with colleagues from Nursery settings and PVI to share information about the transition needs of their children.	To support informed, planned EYS transitions	Colleagues from Nurseries and PVI settings will be invited to represent their settings. Nursery and PVI colleagues will arrive prepared with brief, relevant information about their children and their needs . This might include identified needs, strategies and support and details of any other agencies involved in supporting the child or their families. It may also be useful to share information from the completed transition level of need tool. School EYS staff will have the opportunity to learn about the children who will be joining their
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			schools in September from the people who know them.
Autumn Term 2023 Updates: <ul style="list-style-type: none"> Transition date has been established 23rd May 2024. Bookings are being taken on Eventbrite. 			
Emotional Based School Avoidance 25/40 CYP support by ESMA in DSPL currently are not attending school due to MH needs. <i>(DSPL2 have an EBSA action plan which supports the developments of the strategic plan)</i>	Establish EBSA need within DSPL2 To work in partnership with MHST and other services to plan support for 11-16 year old young people who are struggling to attend school (EBSA). To create a network of support in partnership with young people and their families.	Coffee morning attended. Consent gained. Ideas/feedback from parents informs next steps of planning. We have learned from attendance colleagues about needs/successes/challenges. We have an understanding about what school colleagues think might be a way supportive way forward. We have listened to CYP about their challenges/needs/experiences. CYP's buy in is secured to co-produce a response/support to EBSA within DSPL2. We have planned efficiently in partnership with other services. Expertise of other services is utilized to inform planning and make use of resources. We understand the support	Part 1: Parents/Carers Parent/carers coffee morning: Friday 24th March 9.15-11am at Oak Suite. (Shelley Woods joining/Angels invited: Leise Cooper) Kerry Setterfield HPCI invited. To consult parents via questionnaire. ACTION: <ul style="list-style-type: none"> Draft questionnaire. (including consent to speak with CYP) Make flyer Advertise on Eventbrite Send to schools (behaviour leads/attendance leads/HPCI) To gain consent to meet/speak with CYP. Put event on Eventbrite Send flyer for coffee morning to all secondary key contacts. NM to attend Angels Parents morning (13 th March am at The Oval Community centre) Also twilight online 6 th March. Part 2: School Focus Group meeting with Secondary Attendance Officers. Tuesday 21st March 3.45-4.45pm (MS Teams) (invite Shelley Woods) ACTIONS: <ul style="list-style-type: none"> Send invite to attendance officers (Secondary) Invite Attendance Team Part 3: CYP CYP co-production group. Thursday 27th April 2023 . (Venue to be confirmed following parents coffee morning. ACTIONS: <ul style="list-style-type: none"> Arrange venue Plan co production session.



		offered by other services around EBSA.	<ul style="list-style-type: none"> Invite FE young person (aspiration/inspiration)
<p>Summer Term 2023 Updates:</p> <p>We have held a series of coffee mornings for parent support over the spring and summer term. Parents have provided feedback that these have been supportive. We have focused on working in partnership with our schools to support our CYP.</p> <p>We have shared the pilot planning and referral forms for CYP to become involved in the pilot.</p> <p>Next steps: Share dates for 2023-2024: 29/09/2023 24/11/2023 26/01/2024 22/03/2024 28/06/2024</p> <p>I have invited the attendance team to the September parents meeting.</p> <p>ACTION: Create a parents feedback form</p> <p>Schools shared some of the barriers to school support. We also discussed that there is no clear data around EBSA because attendance codes don't show EBSA absences.</p> <p>Next steps: Discuss the EBSA code issue with attendance team.</p> <p>CYP attended in the Oak Suite and on FaceTime. Feedback has been collated into a thought cloud. CYP shared they have anxiety around school sometimes around not feeling safe due to other CYP's behavior. They also highlighted that lots of services only support for a limited amount of sessions and this puts them off engaging with them. They also worried about how quickly key people in school change.</p> <p>Next Steps: Focus group CYP will be the priority to be included in the DSPL2 EBSA Support pilot in the autumn term.</p> <p>ACTION: Arrange meeting with ESMA to discuss streamlining referrals to ensure there is no overlap/duplication in support. To explore evidence/data/information that EMSA have around EBSA within DSPL2. To share the plan support pilot within DSPL2.</p> <p>ACTION:</p> <ul style="list-style-type: none"> Recruitment 			





- Co produce a set of processes/procedures for schools/families to refer to the support service. (See Appendix 4)
- Clarify referral procedures.
- Agree a pilot group of families.
- Link with schools to share the plan for the pilot.
- Clarify baseline assessment and impact measures to evaluate pilot.
- Clarify record keeping procedures.

Autumn Term 2023 Updates:

- To work in partnership with MHST and other services to plan support for 11-16 year old young people who are struggling to attend school (EBSA).

To develop and deliver support for CYP who are struggling to attend school due to emotional based school avoidance.	<p>Recruitment DSPL2 have appointed a support worker from September 2023 (EBSA/transition)</p> <p><u>Co produce a set of processes/procedures for schools/families to refer to the support service.</u> Purpose of the job: DSPL2 support worker can provide information and advice to children/young people, families/parents/carers, schools and services to improve individual pupil attendance and educational engagement and outcomes for a broad range of pupils.</p> <p>Referral to DSPL2 Support Worker The work of schools prior to referral: Where a school is considering the referral of a child/young person to access DSPL2 support they will need to provide:</p> <p>Evidence Required:</p> <ul style="list-style-type: none"> • Name of identified lead person from school. • Reasons for referral. • Attendance data • Outline of support they feel would be beneficial and expected outcomes. • Details of any support from school/other agencies previously or currently accessed. • Indication of parental consent. • Relevant additional information. 	To be able to deliver support for CYP, their families and schools to increase attendance for CYP with EBSA.	DSPL2 have a support worker who is supporting CYP, families and schools to reduce anxiety and increase attendance of CYP with EBSA. Pilot is shaped and delivered in partnership with schools and families. Processes and procedures are reviewed to be able the roll out of DSPL2 support for	H9 salary	
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	<p><u>Clarify referral procedures.</u> Referrals will be accepted for children and young people from Primary schools and Secondary schools. Parents can also refer for support.</p> <ul style="list-style-type: none"> The child/ young person's attendance is affected significantly by emotional based school avoidance. The child/young person is finding it difficult to engage with education. The child/ young person has a Special Educational Need or Disability or is awaiting assessment and is at risk of underachieving due to low level unmet needs. The child/ young person has had multiple school moves recently. There are complex/ multiple needs across the family, with more than one child having a Special Education Need or Disability and the family needs support to understand the SEND of their CYP to enable them to access services. <ol style="list-style-type: none"> Schools/parents/carers complete referral form and email it via Schoolsfx to DSPL2@peartreespring.herts.sch.uk DSPL2 Manager/DSPL2 Support Worker will meet regularly to triage referrals. DSPL2 support worker will contact schools/parents/carers to update about next steps. DSPL2 support workers will arrange meeting at school with child/young person, parents/carers and champion from school. <i>(Objectives of support/support offered/agreements for updates/date for week 4 review meeting at school)</i> Weekly contact will be maintained with child/young person/parent/carer. During week 4 a planning meeting will take place at the child/young person's school with child/young person, DSPL2 support worker, school champion and parents/carers. A date will be set for final review meeting. Following the final review meeting, support/advice will be available to both the school and the parents/carers for a further 8 weeks. A review meeting will take place at the end of 8 weeks. 		EBSA.		
Clarify baseline assessment	DSPL2 to invest in GL online assessment tool: Pupil Attitude to Self and School. CYP will complete baseline assessment prior to support. PASS	To identify areas for development for CYP/School	DSPL2 support for CYP with		



and impact measures to evaluate pilot.	outcomes can be used to shape targets for support for DSPL2, school and CYP. PASS will be used to identify progress	colleagues/families and DSPL2 support worker. To be able to demonstrate small steps of progress for CYP/families and school colleagues.	EBSA demonstrates evidence of improvement.																										
Link with schools to share the plan for the pilot.	<table><tr><th></th><th colspan="3">Preparation for Support</th><th>Week 1</th><th>Weeks 2-8</th><th>Week 8</th><th>Weeks 8-16</th></tr><tr><td>School/ Parents/carers</td><td>Completed referral form</td><td></td><td></td><td>Meeting 1 held at school, lead by DSPL2 support worker. Support plan agreed by child/young person/parents /carers/school worker</td><td>•PASS established as baseline with child/young person. •Direct work takes place. •Week 4: Mid point review meeting (review and update support plan)</td><td>Final review meeting at school</td><td>Contact DSPL2 Support worker for support/ advice if required.</td></tr><tr><td>DSPL2</td><td></td><td>DSPL2 manager/DSPL2 Support worker will triage referrals</td><td>DSPL2 support worker will arrange meeting at School with child/young person, parents/carers and champion from school.</td><td></td><td>•Week 8 revisit PASS.</td><td>Share progress via PASS</td><td>Weekly contact maintained for 8 weeks.</td></tr></table> Meeting with Barclay attendance officer: Wednesday 6 th September 2023 10am		Preparation for Support			Week 1	Weeks 2-8	Week 8	Weeks 8-16	School/ Parents/carers	Completed referral form			Meeting 1 held at school, lead by DSPL2 support worker. Support plan agreed by child/young person/parents /carers/school worker	•PASS established as baseline with child/young person. •Direct work takes place. •Week 4: Mid point review meeting (review and update support plan)	Final review meeting at school	Contact DSPL2 Support worker for support/ advice if required.	DSPL2		DSPL2 manager/DSPL2 Support worker will triage referrals	DSPL2 support worker will arrange meeting at School with child/young person, parents/carers and champion from school.		•Week 8 revisit PASS.	Share progress via PASS	Weekly contact maintained for 8 weeks.	To co produce procedures/processes that work for school colleagues as well as families and CYP. To work in partnership with school colleagues to evaluate the impact of the pilot. To work in partnership with schools to support their CYP with EBSA to increase their attendance.	Secondary support for the DSPL2 pilot is secured and DSPL2 are working in partnership with secondary colleagues to share an offer of support that is effective.		
	Preparation for Support			Week 1	Weeks 2-8	Week 8	Weeks 8-16																						
School/ Parents/carers	Completed referral form			Meeting 1 held at school, lead by DSPL2 support worker. Support plan agreed by child/young person/parents /carers/school worker	•PASS established as baseline with child/young person. •Direct work takes place. •Week 4: Mid point review meeting (review and update support plan)	Final review meeting at school	Contact DSPL2 Support worker for support/ advice if required.																						
DSPL2		DSPL2 manager/DSPL2 Support worker will triage referrals	DSPL2 support worker will arrange meeting at School with child/young person, parents/carers and champion from school.		•Week 8 revisit PASS.	Share progress via PASS	Weekly contact maintained for 8 weeks.																						
Clarify record keeping procedures.	To explore the use of CPOMS for record keeping of referred support work.	To ensure secure tracking and monitoring takes place.	Information can be shared in a secure and efficient way on CPOMS																										
• To create a network of support in partnership with young people and their families.																													
Agree a group of families to be involved in the pilot and the evaluation of the pilot.	Proposed process/procedures to be shared with parent on Friday 14/7/23 at coffee morning. To explore the possibility of families referring their CYP for DSPL2 pilot support.	To offer support to CYP and families who have been involved in shaping the DSPL2 EBSA support pilot	A group of CYP are supported through the DSPL2 EBSA pilot to reduce their anxiety and increase their attendance.																										



To plan a series of parent/carer support coffee mornings.	Update flyer Advertise coffee mornings on Eventbrite and in schools. Invite guest speakers to some of the sessions (attendance improvement team: NM has contacted Chris Thomas to invite to join the first session in autumn term)		Families feel supported by DSPL2 and begin to provide support each other. Families regularly attend coffee mornings. Families meet with useful other professionals facilitated by DSPL2. Families are supported to support their CYP to increase attendance. Families are supported to maintain positive working relationships with schools.		
<p>Autumn Term 2023 data:</p> <ul style="list-style-type: none"> 26 referrals in the pilot Attendance averages before pilot: 58%, following support through the pilot: 87%. DSPL2 have support young people to reduce their anxiety and to increase their attendance. PASS data highlight improvement in “attitude to school”, “feelings about school” and “response to curriculum demands”. Pilot has been rolled out to all secondary schools from January 2024. 					
Support for families with CYP with SEND needs. Housing and unemployment are more common themes in DSPL2 family work than in other areas of the county.	To work in partnership with Family Centres To support parents locally to meet the needs of their CYP with SEND.	Families have a regular opportunity to meet and understand support which is available within DSPL2.	Coffee mornings arranged for 2023-2024. Offer parent training and develop a network of support services who offer training for parents for CYP with SEND.		



<p>FFA/NESSie data highlight DV/family conflict as frequently recurring challenges for CYP within DSPL2.</p> <p>MH and emotional well-being needs have increased by 75% in FFAs in all areas including DSPL2.</p> <p>There are more Young Carers identified through FFA's in DSPL2 than other areas often county.</p>	<p>To support CYO who are young carers.</p>	<p>Young Carers are identified and support is made available.</p>	<p>Support parents of CYP who are transitioning from one school/setting to another or one key stage to another.</p> <p>Young Carers group is being piloted in one DSPL2 school.</p> <p>Networking opportunities for family support workers to share ideas for supporting our Young Carers.</p>
<p>Targeted SEND support for CYP with ADHD</p>	<p>The needs of CYP with ADHD to be supported within mainstream school classrooms.</p>	<p>School colleagues' knowledge, understanding and confidence is increased to support CYP with ADHD in our schools.</p> <p>CYP with ADHD have their needs met effectively in school.</p>	<ul style="list-style-type: none">➤ Work in partnership with ADD-vance to offer 8 workshops through 2023 for DSPL2 school colleagues, both Level 1 and Level 2.➤ Coordinate the bookings and online training.➤ Provide links to resources and certification.➤ Evaluate feedback/impact to inform planning.
<p>Summer Term 2023 Updates:</p> <ul style="list-style-type: none">• DSPL2 facilitated 6 ADHD training sessions delivered by Ad-Vance between March and May. 90 colleagues attended Level 1 training and 34 colleagues attended Level 2 training.			



Contingency (10%)

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Appendix 1: Annual calendar of events

DSPL2 Annual Calendar - 2023-24						
Week	Half term 1	Half term 2	Half term 3	Half term 4	Half term 5	Half term 6
1	W/B 04.09.23 04.09.23: Closing date for LHNF panel 1 08.09.23 DSPL2 Team Meeting 1	W/B 30.10.23 03.11.23 DSPL2 Team Meeting 2	***W/B 01.01.24 04.01.24: Closing date for LHNF Panel 4 05.01.24: DSPL2 Team Meeting 3 08.01.24: 6/7 transition referral forms sent to schools 09.01.24 Behaviour Board 1.30pm	W/B 26.02.24 01.03.23: DSPL2 Team Meeting 4	W/B 15.04.24 13.04.24 DSPL2 Team Meeting 5	W/B 03.06.24 07.06.24: DSPL2 Team Meeting 6 04.06.24 Behaviour Board 1.30pm
2	W/B 11.09.2023 12.09.23 Behaviour Board 1.30pm 12.09.23 9.30-10.30 DSPL2 Wellcomm Training	W/B 06.11.23 06.11.23: Closing date for LHNF Panel 3 12.09.23 Behaviour Board 1.30pm	W/B 08.01.24	W/B 04.03.24 04.03.24: Closing date for LHNF Panel 6 05.03.24: DSPL2 Behaviour Board Meeting 1.30-3pm 08.03.24 Transition Triage Meeting	W/B 22.04.24 25.04.24: Closing date for LHNF Panel 7 6/7 Transition Support Begins SEND Benchmarking marking	W/B 10.06.24 10.06.24: LHNF Panel 8
3	W/B 18.09.23 18.09.23: LHNF Panel 1 20.09.23 P/S Senco forum (1) 9.30am 20.09.23 EYFS Senco forum (1) 1pm 22.09.23: Transition Planning Meeting 1	W/B 13.11.23	W/B 15.01.24 15.01.24: LHNF Panel 4	W/B 11.03.24 12.03.24 DSPL2 Board meeting 1.30pm 13.03.24: DSPL2 Workshop 4 3.30pm 14.03.24: SEND Benchmarking discussion group 1 (MS Teams 8am) 14.03.24: SEND Benchmarking discussion group 1 (Oak Suite 3.30pm)	W/B 29.04.24 30.04.24 Behaviour Board 1.30pm	W/B 17.06.24 21.06.24: Transition team review meeting 17.06.24: Closing date for LHNF Panel 9
4	W/B 25.09.23 29.09.23: Parents coffee morning	W/B 20.11.23 20.11.23: LHNF Panel 3 24.10.23: Parents coffee morning	W/B 22.01.24 26.01.24: Parents coffee morning	W/B 18.03.24 18.03.24: LHNF Panel 6 18.03.24: 1.30pm SEND Briefing (MS Teams) 20.03.24: 1.30-3.30pm Staff Solution Circle 4 22.03.24: Parents coffee morning	****W/B 06.05.24 09.05.24: LHNF Panel 7 (Thurs) 10.05.24: Parents coffee morning	W/B 24.06.24 25.06.24: DSPL2 Board Meeting 1.30-3pm 29.06.24: Parents coffee morning
5	W/B 02.10.23 02.10.23: Closing date for LHNF Panel 2 03.10.23 Behaviour Board 1.30pm	*W/B 27.11.23 29.11.23 EYFS Senco forum (2) 10am-11am 29.11.23 P/S Senco forum (2) 2pm-3pm	W/B 29.01.24 29.01.24: Closing date for LHNF Panel 5 30.01.24 P/S Senco forum (3) 9.30am 30.01.24 EYFS Senco forum (3) 1pm-2pm	*****W/B 25.03.24 25.03.24 EYFS Senco forum (4) 10am-11am 25.03.24 P/S Senco forum (4) 1pm-2pm	W/B 13.05.24 14.05.24: DSPL2 Board Meeting 1.30-3pm 15.05.24: 1.30-3.30pm Staff Solution Circle 5	W/B 01.07.24 01.07.24: LHNF Panel 9 03.07.24: DSPL2 Workshop 6 3.30pm 02.07.24 Behaviour Board 1.30pm
6	W/B 09.10.23 11.10.22: DSPL2 Workshop 13.30pm	**W/B 04.12.23 05.12.23 Behaviour Board 1.30pm 06.12.23: DSPL2 Workshop 2 3.30pm 08.12.23 Transition planning meeting 2	W/B 05.02.24 07.02.24: DSPL2 Workshop 3 3.30pm 08.02.24 Behaviour Board 1.30pm 09.02.24: Closing date for 6/7 transition referrals		W/B 20.05.24 22.05.24: DSPL2 Workshop 5 3.30pm 20.05.24 P/S Senco forum (5) 9.30am 20.05.24 EYFS Senco forum (5) 1pm-2pm 20.05.24: Closing date for LHNF	W/B 08.07.24 08.07.24: 1.30pm SEND Briefing (MS Teams) 09.07.24 EYFS Senco forum (6) 10am-11am 09.07.24 P/S Senco forum (6) 2pm-3pm
7	W/B 16.10.23 17.10.23: DSPL2 Board Meeting 1.30-3pm 16.10.23: LHNF Panel 2 18.10.23 1.30-3.30pm DSPL2 Solution Circle 1	W/B 11.12.23 11.12.23: 1.30pm SEND Briefing (MS Teams) 12.12.23: DSPL2 Board meeting 1.30-3pm 13.12.23: 1.30-3.30pm DSPL2 Solution Circle 2	****W/B 12.02.24 12.02.24: LHNF Panel 4 14.02.24: 1.30-3.30pm Staff Solution Circle 3			W/B 15/07.24
8		W/B 18.12.23				



Appendix 2: DSPL2 Solution Circles

DSPL2

Delivering Special
Provision Locally

DSPL2

Solution Circles

A creative problem solving tool.

Solution circles are tools of "community capacity". It assumes and demonstrates that nearby people- in any community or workplace have the capacity to help- if asked.

Step 1:
Problem presenter outlines the problem.

Step 2:
Brainstorm: everyone shares ideas/creative solutions to what they have just heard.

Step 3:
Group discussion, focusing on five positive points.

Step 4:
The first step. The focus person and the group decide on first steps that are doable in the next 3 days. At least one should be initiated within 24 hours.

It doesn't guarantee a solution but it usually gets people "unstuck" and at least points to a logical next step.

The Plan for 2023-2024

Day: Wednesdays
Time: 1.30-3.00pm
Venue: The Oak Suite
Peartree Spring School
Hydean Way
Stevenage
SG2 9GG
Cost: Free

Please book on Eventbrite

Date	Time
18.10.23	1:30-3.00pm
13.12.23	1:30-3.00pm
14.02.24	1:30-3.00pm
20.03.24	1:30-3.00pm
15.05.24	1:30-3.00pm

Nichola Mansfield DSPL2 Manager
Donna Hansen DSPL2 Team
Emma Turner DSPL2 Primary Behaviour Service Teacher
Harri Nicholas NESSie Lead Coordinator and Arts Therapist
Inclusion Officer
Amy Sawyer Assistant Head, SENCO & Mental Health Lead, Stevenage Education Support Centre
Sian Ford Family Engagement, Mental Health Lead and Designated Senior Person for Child Protection, multi-disciplinary specialism in SEN, SEMH, social care, Mental Health and Health liaison. Larwood School
Carol Stevens & Nikki DeFraine SEND Implementation Support Officer, Ask SALI, Early Intervention and Inclusion, Integrated Services for Learning.



Appendix 3: DSPL2 6/7 Transition Plan 2023-2024



DSPL2 Transition Support 2024

The Aims:

- To work in partnership with DSPL2 schools to identify the needs of children who may be vulnerable throughout 6/7 transition.
- To work in partnership with DSPL2 professionals to provide the most meaningful support for our children.
- To provide transition support across summer and autumn term 2024.
- To evaluate and reshape DSPL2 transition offer for 2025.

The Process:

Autumn term 2023	Spring term 2024	Summer term 2024
Friday 22/09/2023 Transition Team meeting (1) Oak Suite <i>Lunch provided</i> <ul style="list-style-type: none"> ➤ Referred CYP Overview ➤ Secondary Support planning ➤ Evaluation data ➤ Review of referral criteria ➤ Programme Planning ➤ Sharing good practice Thursday 12/10/2023 3.30-4.30pm Meet the team event	Monday 08/01/2024 Referral forms sent to schools Friday 09/02/2024 Closing date for referrals	22/04/2024 Transition support begins <ol style="list-style-type: none"> 1. 22.04.24 2. 29.04.24 3. 06.05.24 No sessions wk beginning 13/05/2024 due to SATS <ol style="list-style-type: none"> 4. 20.05.24 5. 03.06.24 6. 10.06.24
Friday 09/12/2023 Transition Team Meeting (2) <ul style="list-style-type: none"> ➤ Review of secondary support ➤ Programme plans ➤ Finalise referral criteria 	Tuesday 05/03/2024 Transition Team Meeting (3) <ul style="list-style-type: none"> ➤ Triage and allocation of referrals Wk beginning 25/03/2024 DSPL2 Manager to contact schools with support update.	Wednesday 19/06/24 Transition Team Meeting (4) <ul style="list-style-type: none"> ➤ Review of support ➤ Evaluation of programmes/process ➤ Commitments for 2025



Appendix 4: DSPL2 Support Worker Procedure

	Preparation for Support			Week 1	Weeks 2-8	Week 8	Weeks 8-16
School/ Parents/carers	Completed referral form			Meeting 1 held at school, lead by DSPL2 support worker. Support plan agreed by child/young person/parents /carers/school champion/ DSPL2 support worker.	<ul style="list-style-type: none"> •PASS established as baseline with child/young person. •Direct work takes place. •Week 4: Mid point review meeting (review and update support plan) •Week 8 revisit PASS. 	Final review meeting at school	Contact DSPL2 Support worker for support/ advice if required.
DSPL2		DSPL2 manager/DSP L2 Support worker will triage referrals	DSPL2 support worker will arrange meeting at School with child/young person, parents/carers and champion from school.			Share progress via PASS.	Weekly contact maintained for 8 weeks.